



**GENERAL
INFORMATION**

**REGARDING
STUDENT TRAVEL**

The Sooke School District encourages and supports student co-curricular and extra-curricular trips, which enrich classroom work and develop the individual's well-being.

Whenever practicable, student transportation should be provided by school district operated buses or other licensed public conveyances. When transportation by school district buses is not available or impractical, drivers and vehicles accepted by the principal may be utilized.

Questions regarding transportation of students in private vehicles may be directed to the principal of the school.

STUDENT TRAVEL

**IN
PRIVATE
VEHICLES**



VOLUNTEER DRIVER/OWNER

1. Parent/Adult/Student /Driver Requirements:

- Must have valid driver's license.
- Must provide a driver's abstract
- Must provide a vulnerable sector criminal records clearance letter.
- Should have a minimum of \$1,000,000 liability insurance (\$2,000,000 is preferred).
- Must ensure personal vehicle adheres to letter of the law, i.e. mechanically safe, appropriate number of passengers.
- Must ensure that all passengers use seat belts and follow appropriate travelling behaviour.
- Must follow safe driving practices.

2. Teacher Driver and/or Sponsor Requirements:

- Must follow procedures as outlined above.
- Must ensure School District No. 62 Student Travel Permission slips have been obtained for own passengers

and any volunteer drivers' passengers.

- Must coordinate travel where more than one vehicle is involved.

Principals

- Must ensure that trips are given proper planning and supervision.

COVERAGE BY SCHOOL DISTRICT No. 62

The school district provides excess Auto Liability Coverage for privately owned vehicles being used to transport students in connection with school activities

1. The coverage is excess automobile liability coverage only.
2. The coverage applies only when privately owned vehicles are being used on school business.
3. The coverage comes into effect only when the driver/owner vehicle's primary Auto Liability Insurance limits are exceeded, which might happen in the event of a serious accident in which the driver/owner is found liable.

DRIVER REGISTRATION AND AGREEMENT FORM

_____ **SCHOOL**

I, _____,
Parent/Adult/Student (circle one),
state that I have read and agree to
the volunteer Driver Requirements
as written in the *Student Travel in
Private Vehicles* brochure. My car is
legally equipped to transport
(_____) passengers.

Signature

Date

Parent's Signature (if student)

Date

Address: _____

Phone: _____

Principal's Signature

Date

(or Designate)